

Technische Universität Darmstadt
Referat Kommunikation
Karolinenplatz 5
64289 Darmstadt

LaTeX letters using TU Darmstadt CI

Hello,

this is a template file to show the usage of the tudalletter class.

The most important options can be found within the source file of this document. Other options or layout adjustments may not comply CI regulations and therefore should not be used.

Supported options:

premium=true/false Enable coloring of the headline. Disabled by default.

firstpagenumber=true/false Disable pagenumbers for the first page. Enabled by default.

raggedright=true/false Set all text ragged right. Default setting is false and uses justified text.

logo=true/false Disable logo in the headline for all pages but first one.

texwidth=narrow/wide The design requires the text width to change between the first page and the rest of the letter.

texwidth=narrow/wide This setting corresponds to the value “wide”. In case this change happens within a paragraph the mechanism to do this adjustment is quite complex and might not work in all cases. If you face any other special case it would be great to receive a report, so we can try to improve the used methods.

To reuse the sender’s address the template provides an example lco-file. See the KOMA-Script documentation on details about these files and how to use them.

Happy TeXing

Prof. Dr. Max Mustermann

encl: Sources for this document:

DEMO-TUDaLetter.tex (Letter),
DEMO-TUDaFromaddress.lco (Address data)

Institut für Musterforschung

Institute for Research and
Technology

Sublogo

Prof. Dr. Max Mustermann
Dekan

Karolinenplatz 5
64289 Darmstadt

Phone: +49 6151 16 - xxxx
Fax: +49 6151 16 - xxxx
mustermann@tu-darmstadt.de
<https://www.tu-darmstadt.de/>

Date
February 11, 2025

Your letter of
yyyy-mm-dd

Our ref.
Demo-xx

Bank account
IBAN: 1234 5678 9123 4567 89